



महिला अभियान्त्रिकी महाविद्यालय, अजमेर

राजस्थान सरकार का स्वायत्तशासी संस्थान

WOMEN ENGINEERING COLLEGE, AJMER

AN AUTONOMOUS INSTITUTE OF GOVERNMENT OF RAJASTHAN

Nasirabad Road, Makhupura, Ajmer - 305002

website: www.gweca.ac.in

Ph. No.: 0145-2695535

email: establishment@gweca.ac.in

Fax No.:0145-2695102

Ref. No. GWECA/Estt./2024-25/2215

Date: 09.12.2024

OFFICE ORDER

In suppression of earlier order the following committees are constituted for smooth and efficient functioning of academic & administrative duties and responsibilities of the college with immediate effect:-

S. NO.	ASSIGNMENT/ ACTIVITYCOMMITTEE	FACULTY INCHARGE/ COORDINATORS
1.	Career Readiness & Corporate Relation Committee	Mr. Yashvin Gupta, Overall Coordinator
(i)	Training & Placement Cell	Mr. Yashvin Gupta, TPO - I Dr. Neetu Rathore, TPO - II Dr. Balvinder Singh Mr. Amarjeet Poonia Mr. Arvind Sharma Mr. Hemant Sevkani Ms. Pooja Bhati
(ii)	Industry Institute Cell (IIC), Industry Institute Interaction Cell (IIIC) & MoUs	Mr. Arvind Sharma, Coordinator (IIIC) Dr. Priyanka Gupta, Coordinator (IIC) Mr. Chetal Selwal, Coordinator (MoU) Ms. Pooja Bhati
(iii)	Intellectual property rights Cell (IPR Cell) & Intellectual property rights - Technology Transfer Cell (IPR-TT Cell)	Dr. Vijay Sharma, In-charge Mr. Yashvin Gupta, Coordinator Dr. S.N. Joshi Dr. Neetu Rathore Ms. Pooja Bhati
(iv)	Alumni Cell	Ms. Monalish Meena, Coordinator Dr. Rakhi Khandelwal Mr. Atul Bhardwaj Mr. Ram Lal Kumawat
(v)	Entrepreneurship/Incubation Center & Startup Cell/ National Innovation and Startup Policy (NISP)	Dr. Balvinder Singh, Coordinator Dr. Rekha Chahar, Co-coordinator Dr. Priyanka Gupta Mr. Chetan Selwal Mr. Maan Singh



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2.	Internal Complaint Committee (Women Cell)	Dr. Shalini Agarwal – Presiding Officer Prof. Kamla Gokhroo - External Member Legal Representative, Member Dr. Mahesh Bohra, Member Dr. Rakhi Khnadelwal – Member Secretary
3.	E-Sampark	(i) Technical Education Department Dr. Prashant Kriplani (L-1) Sh. Asif Sayeed Khan (L-2) Principal (L-3) (ii) Bikaner Technical University, Bikaner Dr. Prashant Kriplani (L-1) Dr. Vijay Sharma (L-2)
4.	Unnat Bharat Abhiyan (UBA)	Dr. Anil Sharma, Coordinator Ms. Bhawana Maurya, Co-coordinator Ms. Monalisa Meena
5.	Creative Art Society	Dr. Meeta Sharma, Coordinator Dr. Shikha Jhanwar, Co-coordinator Dr. Madhu Toshniwal Dr. Shveta Tripathi Mr. Atul Bharadwaj Ms. Sarika Sharma
6.	Academic Training Program (Swayam Prabha, Swayam Courses, NPTEL and MOOC, Karmayogi, Govt. online courses etc.)	Dr. S.S. Agrawal, Coordinator Dr. S.K. Agrawal, Co-coordinator Ms. Bhawana Maurya Sh. Prerit Gupta
7.	LITES	Mr. Chetal Selwal, Nodal Officer Dr. Gaurav Saxena Sh. Shambhu Dayal Gurjar

NOTE:

1. All the Coordinators/Co-coordinator/Committee Members are responsible for proper discharge of the responsibility and duties as required. For this he/she must hold regular meetings, prepare activity chart and ensure the implementation of the same.



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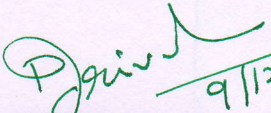
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2. Coordinators are required to submit an action report monthly to the office of the undersigned by 25th of every month.
3. The members of the committee are required to cooperate with the coordinator. All committee members are equally responsible for conducting the task assigned to the committee.
4. Besides the assigned duties and responsibilities, the undersigned may assign any other duty/responsibility in addition to the duties mentioned in this order as and when required. It is directed that committees will start functioning from 16.12.2024 by properly hand over and takeover of previous and new charge.


9/12/24
(PRINCIPAL)

Copy to:-

1. Steno to Principal - for kind information to the Principal
2. Registrar/FIA/FIE
3. All HODs/All Sections/All Teaching & Non-Teaching Staff
4. All Concerned Committee Members - for compliance
5. Establishment section for concerned personal file
6. Nodal Officer (website)
7. Guard File


(PRINCIPAL)