

GOVT. WOMEN ENGINEERING COLLEGE AJMER
DEPARTMENT OF

Monthly Progress Report

(Month.....20__)

Name of Faculty Member with Designation.....

Duties	Load Assigned / Load Taken						Remark
	During the Month			During the Month			
Teaching Assignments (Detail of Subjects taught along with Semester)	L	T	P	L	T	P	Remark (Progress as per Lecture plan with proper justification if there is some lag in course coverage)
Short Term Course / Workshop/Conference Attended							
Details of Assignments Other than teaching							
Dates of Mid term exam conducted/ Answer books Evaluated/ Evaluated answer books seen by Students							
Details of Leave availed (CL/PL/AL/ML)							

Note: Above Entries to be filled by respective faculty member.

Date:

Signature of Faculty Member

Remarks of HOD

Parameter	Remark
Teaching & other Assignments	
Punctuality & Regularity	

Date:

Signature of HOD