



महिला अभियांत्रिकी महाविद्यालय, अजमेर

(बीकानेर तकनीकी विश्वविद्यालय बीकानेर का संघटक महाविद्यालय)

**WOMEN ENGINEERING COLLEGE, AJMER**

(A Constituent College of Bikaner Technical University, Bikaner)

Nasirabad Road, Makhupura, Ajmer - 305002

Website: [www.gweca.ac.in](http://www.gweca.ac.in)

Email: [principal@gweca.ac.in](mailto:principal@gweca.ac.in)

Ph. No.: 0145-2695535

Fax No.: 0145-2695102

NIB No:- WEA2425A 0006

UBN No:- WEA2425G 50B 00006

Reference No. 2024-25/CC-ITS/GGO

Date: 12/03/2025

**NOTICE INVITING BID (OFFLINE)**

**(SR FORM 14, RULE 68-GF&AR-II)**

Sealed single stage unconditional bids are invited at Women Engineering College Ajmer(GMECA) for "Supply of various Goods/services/works" as mentioned below from manufacturer's/ distributors/ authorized dealers/ registered bidders/ bonafide dealers/ service providers/experienced, technically and financially sound and reputed bidders fulfilling eligibility criteria and terms and conditions as described in the bid document under Rajasthan Transparency in Public Procurement Act 2012 and Rules 2013 for supply of following Goods/services/works from as appended below. The following bid/tender duly filled is to be submitted through Hard Copy of documents (Offline) upto 12.00 Noon of 20/03/2025.

S. No.	Name of Goods	Specifications	Estimated Cost	Bid Security (EMD)	Bid Price Rs. (Non-Refundable)	Warranty Duration
1	2	3	4	5	6	8
1	Open tenders for Network Equipment's & Peripherals at WEC, Ajmer	As per Bid Conditions	₹ 3,90,000/-	2% @ ₹ 7800/-	₹ 500/-	01 Year

**Note:** - Rule 73 (2) of Rajasthan Transparency in Public Procurement (RTPP) Rules, 2013 provides that repeat orders for extra items or additional quantities may be placed, if it is provided in the bidding documents, on the rates and conditions given in the contract if the original order was given after inviting open competitive bids.

- Bidding document including the conditions of contract, Schedule of services required, Bidding forms etc. can be seen and downloaded from the official website: [www.gweca.ac.in](http://www.gweca.ac.in) or the websites of State Public Procurement Portals [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in). Alternatively, any other information may be obtained from the office of Principal, Women Engineering College Ajmer during office hours (09.00AM-04.00PM) on all working days upto one day before the date of opening of bids.
- The interested bidders may submit their bids along with separate Demand Draft towards the cost of Bid price (non-refundable) and Bid security (EMD) drawn in favor of Principal, Women Engineering

Balwinder Singh

College Ajmer payable at Ajmer from any scheduled commercial bank duly put in sealed envelope. The above demand draft must reach physically in the office Principal, Women Engineering College Ajmer on or before last date and time as mentioned above failing which bids shall not be considered.



3. Bids duly signed on all pages and serially numbered, properly bound and accompanied with the Bid security, Bid Processing Fee in the form of Demand Draft from a Scheduled Bank in India shall be submitted personally or by post in sealed envelopes to the “Principal, Women Engineering College Ajmer(Raj.)” bearing the reference No. of NIB and warning as “Bid for NIB No. for.....(Name of item).....not to be opened before.....<Date>...at .....<time>by post or by hand or dropped in the Bid box at the office of the Principal, Women Engineering College Ajmer(Raj.)
4. Bids received after the specified time and date shall not be accepted and considered rejected and returned unopened.
5. The Bids shall be opened at as specified in Bid Data Sheet (BDS) in the presence of Bidders or their representatives, who wish to be present.
6. The Procuring Entity is not bound to accept the lowest Bid and may reject any or all Bids without assigning any reason thereof.
7. The bidders shall have to submit a valid GST certificate.

  
Principal

Women Engineering College Ajmer (GMECA)

**Copy to following for information and necessary action**

1. Principal, Women Engineering College Ajmer
2. Webmaster, for uploading bid document on college website
3. Nodal officer Procurement for uploading bid document on [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in)
4. Notice Board

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Fax No.: 0145-2695102

### **BIDDING DOCUMENT (GOODS/SERVICES/WORK)**

In support of the Notice Inviting Tender/Bid indicated above and in the Bid Data Sheet (BDS), the Procuring Entity, as indicated in the BDS, issues this Bidding Document for the Services incidental there to/ Services as specified in Section-2, Schedule of Supply/Services (SS).

The Bidding Document consists of all the Sections indicated below, and should be read in conjunction with any Addenda issued:

#### **Part-1 / भाग - 1**

##### **Notice Inviting Tender/Bid**

Section 1. Bid Data Sheet [BDS]

Section 2. Instructions to Bidders [ITB]

Section 3. Schedule of Supply (Specifications/conformance to standards, designs and drawings, etc., installation/ commissioning, Mandatory operation and maintenance, training, etc.) / Services

Section 4. Special Conditions of Contract [SCC]

#### **Part-2 / भाग - 2**

Section 5. General Conditions of Contract [GCC]

Section 6. Bidding Forms and Annexures

*Important Instruction: - The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" [hereinafter called the Act] and the "Rajasthan Public Procurement Rules, 2013" [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.*

The bidders are advised to read and fully understand all the terms and conditions of the tender/bid provided in the bidding document before submitting their bids. This document is primarily in English. Certain portions of the bidding document are given in Hindi also. However, in case of any difference of meaning between the Hindi and English versions, the English version shall prevail.

महत्वपूर्ण अनुदेश: उपापन के संबंध में कानून "राजस्थान लोक उपापन में पारदर्शिता अधिनियम 2012" (इसके बाद) और उक्त के तहत "राजस्थान लोक उपापन में पारदर्शिता नियम 2013" लागू हो चुके हैं तथा राज्य लोक उपापन पोर्टल <http://sppp.rajasthan.gov.in> पर उपलब्ध हैं। अतः बोलीदाताओं को सलाह दी जाती है की बोली प्रक्रिया में भाग लेने से पूर्व अधिनियम व नियम के प्रावधानों से परिचित हो जाएँ। यदी अधिनियम व नियम के प्रावधानों और इस बोली दस्तावेज़ के प्रावधानों में कोई विसंगति है तो अधिनियम व नियम के प्रावधान अभिभावी होंगे।

बोलीदाताओं को सलाह दी जाती है की वे अपनी बोली जमा करने से पूर्व बोली दस्तावेज़ की सारे नियम और शर्तें पढ़ कर अच्छी तरह समझ लें। यह दस्तावेज़ मुख्यतया अंग्रेजी में है। बोली दस्तावेज़ के कतिपय हिस्से हिंदी में भी दीये गए हैं। हिंदी व अंग्रेजी रूपों में अंतर होने पर अंग्रेजी रूप अभिभावी माना जाएगा।

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**Section-1: BID DATA SHEET**

1.	Subject Matter of Procurement	Open Tender for Network Equipment's & Peripherals at GMEC, Ajmer	
2.	Bid Reference Number		
3.	Procuring Entity's Address	Principal, Women Engineering College Ajmer, Nasirabad Road, Makhupura, Ajmer (Raj.) Tel 01452695535, Email: principal@gweca.ac.in	
4.	Language of the Bid	English/Hindi	
5.	Bid Category	Goods	
6.	Bid Covers	Two Envelopes (दो लिफाफा): (1) Technical Bid and (2) Financial Bid	
7.	Bid Method	Offline tender submission	
8.		Offline	
	Bid Submission Mode	1. Technical Bid (Cover 1 consisting complete bid document along with all necessary documents mentioned with Technical Bid) 2. Price Bid (Financial Bid/BOQ) (Cover 2 consisting Price Bid only) Both Cover-1 and Cover-2 should be placed in larger Envelope super scribing "Technical & Financial Bids for Internet Leased Line Connection at GMEC Ajmer"	
9.	Websites for downloading tender documents /corrigendum, etc.	<a href="http://www.gweca.ac.in">www.gweca.ac.in</a> , <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a>	
10.	Estimated Cost	₹ 3,90,000/-	
11.	Bid Security (@ 2% of the estimated cost)	₹ 7800/-	
12.	Bid Price (Non-refundable)	₹ 500/-	
13.	RISL Processing Fee	NIL	
14.	Bid Validity (for Acceptance)	90 Days from the Last date of submission of Bids	
15.	Period of Contract (Rates, if approved, must be valid for services/supply)	Up to 01 (One) Year from date of commencement of service (Can be extended for further 01 year subjected to satisfactory performance)	
16.	Performance Security	5% of Amount of the Work Order	
17.	Award of Contract	The work order is to be executed and Performance Security is to be submitted within 15 days from the issue of work order.	
18.	<b>Key Dates</b>	<b>Date</b>	<b>Time</b>
	Publishing Date	12/03/2025	03:00 PM
	Bid Document Download from <a href="http://www.gweca.ac.in">www.gweca.ac.in</a> , <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a>	12/03/2025	03:00 PM

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	Bid Submission Start Date	13/03/2025	09:00 AM
	Bid Submission Close Date	20/03/2025	12:00 Noon
19.	Pre-Bid Meeting	17/03/2025	01:00 PM
20.	Date and Time of Opening of Technical Bids (Cover 1)	20/03/2025	03:00 PM
21.	Date and Time of opening of Price Bids	<b>Qualified bidders shall be informed separately</b>	
22.	<b>Redressal of Grievances during Procurement Process</b>		
	Appellate Authority	<b>Principal,  Women Engineering College Ajmer,  Nasirabad Road, Makhupura,  Ajmer (Raj.)</b>	

Place:  
Date:

Name & Signature of the  
Bidder with Seal

**Note:** Every page of Section-I should be signed and stamped by the bidder and place within Env/Cover No. 01.

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**Section-2: INSTRUCTIONS TO BIDDERS (ITB)**  
(For Packing, Marking & Submission of Bid)

Women Engineering College Ajmer is issuing this offline request for proposal and the accompanying documents for inviting bids comprising Technical Proposals (Technical Bid) and Financial Proposal (Financial Bid/BOQ) from manufacturer's/ distributors/ authorized dealers/ registered bidders/ bonafide dealers/ service providers/experienced, technically and financially sound and reputed bidders as to select a firm for "Network Equipment's & Peripherals at WEC, Ajmer"

**Single stage two cover/envelope selection procedure shall be adopted that will proceed as follows:**

- The first cover proposal will consist of Technical Bid and second cover will consist of the Financial Bid. Financial bids of only technically qualified bidders based on the evaluation of Technical Bids shall be opened. A decision as to whether or not a bidder will be technically qualified will be based on the evaluation made by the Technical evaluation committee based on Bidder's experience and reputation and scrutiny of documents submitted by the bidder in support thereof.
- Bid security deposit will be as described in this document.
- Each bidder shall submit only one bid and bid must be delivered according to schedule.

**Instructions to bidders (For Packing, Marking & Submission of Bid): -**

The bidders must note the following points carefully before submitting the bids: -

1. The detailed scope of work as well as terms and conditions for "Network Equipment's & Peripherals at WEC campus, Ajmer" has been given in bid document which may be downloaded from [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) or from the college website [www.gweca.ac.in](http://www.gweca.ac.in).
2. The interested bidders may submit their bids along with separate Demand Draft towards the cost of Bid price (non-refundable) and Bid security (EMD) drawn in favor of Principal, Women Engineering College Ajmer payable at Ajmer on or before last date and time as mentioned above failing which bids shall not be considered.
3. In the event of specified dates being a holiday, the activities assigned on that day may be carried out on the next working day at the same time excluding online submission of the bid.
4. Security Deposit (EMD) of the unsuccessful bidders will be returned/refunded after opening the Price bids (Financial Bids) and EMD of the successful bidders will be adjusted towards Performance security.
5. Bids received after the prescribed time and date will not be considered.

**6. DOCUMENTS AND THE PROCEDURE FOR SUBMISSION OF BIDS IN MANUAL/PHYSICAL OR OFFLINE BIDDING**

**6.1 Two-Envelope or Two-Cover Bidding:**

**6.1.1 Technical Bid:** The Technical Bid or Proposal document shall be prepared consisting of the all the forms/annexures indicated in the Table-1 of this section. These documents should be sealed in an envelope and the envelope must be marked "TECHNICAL BID". Finance/Price bid/schedule and any other document containing price information should not be put in this envelope.

**6.1.2 Financial Bid:** The bidder should prepare Price Schedules for each item using appropriate forms (Form-BOQ) and any other document mentioned in the Bidding Document and seal in a separate envelope and mark the envelope as "FINANCIAL BID" and write the NAME OF ITEM/ GOODS on it.

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However, a single price schedule for all items may be used, if so indicated in the form. All the envelopes of price bids for all the items quoted by bidder (if required to be quoted item wise) must be put in one single envelope. This envelope must be marked "FINANCIAL BID"

**6.1.3** The envelopes for Technical Bid and Financial Bid must be put in an outer envelope and must be sealed properly.

**7. SEALING AND MARKING OF BIDS**

The outer and inner (if any) envelopes shall, additionally and compulsorily -

- (a) Bear the complete address of the Procuring Entity and the name and complete address along with telephone/ mobile number of Bidder;
  - (b) Bear the specific identification of the Bidding process (Bid Reference No.) and the date and time of submission of Bid. In case there are many categories in the NIB, the specific CATEGORY for which the bid is being submitted must also be indicated; and
  - (c) The outer envelopes and the inner envelopes (if any) containing the Technical Bids shall bear a warning not to be opened before the time and date for the opening of Technical Bids, as specified in the NIB/NIT and BDS.
  - (d) The inner envelopes (if any) containing the Financial Bid and/or Price proposals shall bear a warning not to be opened until advised by the Procuring Entity.
8. If all envelopes are not sealed and marked as required, the Procuring Entity shall assume no responsibility about its consequences including misplacement and premature opening of the Bid.
  9. Submission of Bids: Bidders may submit their Bids by post or by hand to the address specified in BDS or directly dropped in the Bid Box, where provided upto the time and date specified.
  10. Late Bids: The Procuring Entity shall not consider any Bid that arrives after the deadline for submission of Bids for whatsoever reason, including postal delay. Such Bids shall be declared late, rejected, and returned unopened to the Bidder.
  11. Women Engineering College Ajmer reserve the right to accept any bid or reject any bids without assigning any reason thereof and without incurring any liability, whatsoever in favor of the bidder(s).
  12. Validity of the rates shall be 90 days from the date of opening of financial bid.
  13. Any information provided in support of the bids must be properly annexed, numbered and duly signed.
  14. Bidders are advised to submit the bids strictly based on the terms and conditions and specifications contained in the Bid Document. Conditional Bids will be summarily rejected.
  15. Bidders are required to read the document carefully before filling the bids. At the time of submission, every page duly numbered must be signed by the authorized signatory.
  16. In case of any query arises regarding the interpretation of the scope of work. T & C in the bid document, Principal GMECA will be the final authority to make the decision. The Principal may be contacted at 0145-2695535 or mail to [principal@gweca.ac.in](mailto:principal@gweca.ac.in)

**Note:** Every page of Section-2 should be signed and stamped by the bidder and place within Env/Cover No. 01.

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TABLE-1: Documents/Forms/Annexure to be enclosed with Technical Bid

S.No.	Document Name (Signed & Stamped)	In case of Offline bidding	
		Hardcopy Required*	Name of "Description" Head
1.	Bid Document Fee	Yes	Various Fees
2.	Bid Security	Yes	
3.	Document in support of concessional Bid security under rules, if applicable	Yes	
4.	RISL Processing Fees	Not Required	
5.	Bid Submission Sheet (BSS)	Yes	Bid Submission sheet and Declarations
6.	Annexure-A, B, C, D, E, F, G, H, I, J	Yes	
7.	Technical Bid submission sheet (TBSS)	Yes	Technical Bid Forms and Documents
8.	Technical bid Part -A(TB-A)	Yes	
9.	Copies of all documents as per Technical Bid Part-A	Yes	
10.	Technical Bid Part-B(TB-B)	Yes	
11.	Copies of all documents as per Technical bid Part-B	Yes	
12.	ITB, SCC &GCC	Yes	Other Documents

Place:  
Date:

Name & Signature of the  
Bidder with Seal

Note: Every page of Section-2 should be signed and stamped by the bidder and place within Env/Cover No. 01.

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### Section-3: Schedule of Supply/Service

(Specifications/ Conformance to standards, designs and drawings, etc., Installation/Commissioning, Mandatory operation & maintenance, Training, etc. (Scope of Services))

#### 1. List of Goods and Technical Specifications (Network Equipment's & Peripherals at WEC, Ajmer):

S. No.	Name of Goods	Technical Description, Specifications and Standards / Scope of Work	Qty
1	WI-Fi Access Point	1*WAN PoE 10/100/1000Mbps + 1*LAN*10/100/1000 Mbps Power PoE Dual Band (1.75Gbps 575Mbps on 2.4Ghz & 1.2Gbps on 5Ghz) Radio Chain Streams 2x2 Antenna Gain 4*5dbi NAT/Bridge Multiple SSID Up to 8 • Note: - Access point must be compatible to the wireless controller in item no. 3	10
2	24-Port PoE Switch:	24*10/100/1000M RJ45 Ports with 2SFP. PoE Budget 300W. Support PoE/PoE+. Apply to IEEE802.3, IEEE802.3u, IEEE802.3ab standard. Ethernet port supports 10/100/1000M adaptive.	2
3	Wireless Controller	High Performance Intelligent Wireless Controller 24Port 1GE+2Combo with 2*10G SFP+ Ports+1Console + 1MGMT Port+1USB Number of Manageable Aps: - 128(Minimum) Max Con-current users: - 10k Security features: 802.1x authentication, Captive portal authentication, including built-in portal, external portal, and custom portal authentication modes. MAC address authentication, LDAP authentication WAPI encryption and authentication Wired/wireless integrated authentication and accounting. Note: - Wireless controller must be compatible to the access points in item no. 1	1
4	Cat 6 Cable	Cat 6 Cable	2 Packet
5	Cat 6 Patch Cord	Cat 6 UTP Patch Cord	25
6	Patch Panels	24 Port Patch Panels	2
7	Cat 6 patch Cord	Cat 6 UTP Patch Cord	12
8	The supply of above network peripherals/equipment's must include installation and commissioning charges.		

**Note: The bidder/supplier/Tenderer may provide better specification/features/services than asked in the estimated budget.**

All the terms & conditions of above bid are acceptable

Place:  
Date:

Name & Signature of the  
Bidder with Seal

**Note:** Every page of Section-3 should be signed and stamped by the bidder and place within Env/Cover No. 01.



### Section-4: Special Conditions of Contract (Work Order) (SCC)

1. **Qualifying and Evaluation Criteria:**

**Qualification Criteria:** The bidder must have all the necessary techno-commercial and financial competence as judged by several criteria like turnover, similar contracts executed in past, etc. Specific criteria to be employed in this bidding are listed in the bidding forms.

Besides financial, commercial qualification as above, the technical suitability of goods offered in view of specifications, standards, samples, etc. as provided in the Schedule of Supply and Bidding document shall determine the qualification of the bidder. These details must be provided by the bidder in specific forms, if asked in the bidding forms.

**Evaluation Criteria:** The technically substantially responsive bids shall be evaluated financially on the basis of the net price to the Procuring Entity.

2. The order will be placed by the Principal, Women Engineering College Ajmer or any other Unit Officers of the College and the supply is to be made at FOR Principal, Women Engineering College Ajmer or as specified in the supply order within the area of Women Engineering College Ajmer. Payment will be made by indenting officer after satisfactory supply and successful installation, commissioning, training, etc. (if applicable).
3. If the contractor does not complete the work as conditions of the contract, the contract may be cancelled and performance security will be forfeited.
4. The rates will be inclusive of all taxes, No separate tax will be payable.
5. The rates should be clearly filled, without trimming. Truncated rates will be treated as cancelled.
6. Tenders received after the prescribed period and those tender not submitted in the prescribed tender form will not be considered.
7. Penalty for the late delivery will be deducted as per the applicable GF&AR rules.
8. If the supply of the items is not satisfactory the contract can be cancelled by giving 15 day's notice to the firm. Principal, Women Engineering College Ajmer will have full right to forfeit the security amount.
9. The supplier/firm will adopt all safety measures /precautions while executing the work/supply. In case of any accident /causality of any personnel, involved in work/supply the complete responsibility will be borne by the contractor/firm himself and GMECA will not be held responsible for any claim/compensation.
10. The Supplier/Contractor shall ensure the quality of supplied material used in the work/supply as per specification given in the order. If inferior quality material is found, the University shall not make any payment to the Firm/Agency.
11. In case of supply of any defective material or substandard material, the materials will be rejected & it will be the responsibility of the supplier for taking back & replacing the rejected materials at their own cost. In case of non-lifting of such rejected materials within a reasonable time offered by the office it will have the right to suitably dispose of the same and forfeit the amount.
12. If any delay/deficiency occurred by the firm in supply of items, penalty as decided by the GF & AR shall be imposed. It will be in addition to the GMECA's right to forfeit the security, cancel the contract and black list the firm from further participation in bidding.
13. The Supplier/Contractor shall ensure the **onsite warranty of one year** of supplied material/items used in the work/supply as per specification given in the order.
14. The Supplier/Contractor shall ensure to provide **brochure** of supplied material/items used in the work/supply as per specification given in the order.
15. All the terms & conditions of above bid are accepted.

Date: -

Place: -

Name & Signature  
of Bidder with date & seal

**Note:** Every page of Section-4 should be signed and stamped by the bidder and place within Env/Cover No. 01.

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**Section 5-GENERAL TERMS AND CONDITIONS (GCC)**  
**(SR FORM-16 RULE 68 OF GFAR-II)**

**SR FORM – 16**

**CONDITIONS OF TENDER AND CONTRACT FOR OPEN TENDER**  
(See Rule 68)

**Note:** Tenderers should read these conditions carefully and comply strictly while sending their tenders.

**Important Instruction:** - The law relating to procurement "The Rajasthan Transparency in Public Procurement Act 2012" (herein after called the Act) and "The Rajasthan Transparency in Public Procurement Rules 2013" (herein after called the Rules) under the said act have come into force which are available on the website of Sate Public Procurement Portal (<https://sppp.rajasthan.gov.in>). Therefore, the bidders are advised to acquaint themselves with the provisions of the act and the rules before participating in the bidding process.

1. Tenders must be enclosed in a properly sealed envelope according to the directions given in the tender notice.
2. "Tenders by bona-fide dealers:" Tenders shall be given only by bona-fide dealers in the goods. They shall, therefore, furnish a declaration in the SR FORMS 11.
3. (i) Any change in the constitution of the firm, etc., shall be notified forthwith by the contractor in writing to the purchase officer and such change shall not relive any former member of the firm, etc., from any liability under the contract.

(ii) No new partner/partners shall be accepted in the firm by the contractor in respect of the contract unless he/they agree to avoid by all its terms, conditions and deposit with the purchase officer a written agreement to this effect. The contractor's receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purpose of the contract.

4. GST Registration and Clearance Certificate: - Dealer who is registered under the GST prevalent in the State where his business is located shall Bid. The GST Registration Number/TIN No. should be quoted and a GST clearance certificate from the Commercial Taxes Officer of the Circle concerned shall be submitted, without which the Bid is liable or ejection.

5. Attested copy of GST registration certificate should be enclosed with tender.

6. Tender forms shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms and conditions of the tender.

7. Rate shall be written both in words and figures. There should not be errors and/or over- writings, corrections if any, should be made clearly and initialled with dates. The rates should mention element of the GST separately.

8. All rates quoted must be F.O.R Destination and should include all incidental charges except statutory taxes such as GST which should be shown separately. In case of local supplies, the rates should include all taxes, etc., and no cartage or transportation charges will be paid by the Govt Women Engineering College Ajmer and the delivery of the goods shall be given as per delivery schedule. Goods to be purchased are for the purpose of official use, hence octroi is not payable. The rates, therefore, should be exclusive of octroi, and local tax.

9. (i) Comparison of Rates: In comparing the rates tendered by firms outside Rajasthan and those in Rajasthan but not entitled to Price Preference under the Rules, the element of Rajasthan Sales Tax shall be excluded whereas that of Central Sales Tax shall included.

**Signature of Bidder with Seal**

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01.

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(ii) While comparing the rates in respect of firms within Rajasthan the element of Rajasthan Sales Tax shall be included.

10. Price Preference: 1[Price preference/preference will be given to the goods produced or manufactured by Industries of Rajasthan over goods produced or manufactured by Industries outside Rajasthan as per Purchase of Stores (Preference to Industries of Rajasthan) Rules,1995.)]

11. Validity: Tenders shall be valid for a period of ONE YEAR three months from the date of opening of Tender.

12. The approved supplier shall be deemed to have carefully examined the conditions, specifications, size, make and drawings, etc., of the goods to be supplied. If he has any doubts as to the meaning of any portion of these conditions or of the specification, drawing, etc., he shall, before signing the contract, refer the same to the Purchase Officer and get clarifications.

13. The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency.

14. Specifications:

(i) All article supplied shall strictly conform to the specifications, trade mark laid down in the tender form and wherever articles have been required according to ISI specifications, those articles should conform strictly to those specifications and should bear such marks.

(ii) The supply of articles marked with asterisk/at serial number....., shall in addition, conform strictly to the approved samples and in case of other material where there are no standard or approved samples, the supplier shall be of the very best quality and description. The decision of the Purchase Officer/Purchase Committee whether the articles supplied conform to the specifications and are in accordance with the samples, if any, shall be final and binding on the tenderers.

(iii) In case of machinery and equipment specified by the Purchase Officer the tenderer shall be responsible for carrying out annual maintenance and repairs on the terms and conditions as may be agreed. The tender ER shall also be responsible to ensure adequate regular supply of spare parts needed for a specific type of machinery and equipment's whether under their annual maintenance and repairs rate contract or otherwise. In case of change of model, he will give sufficient notice to the Purchase Officer who may like to purchase spare parts from them to maintain the machinery and equipment's in perfect condition.

(iv) In case of machinery and equipment also, guarantee will be given as mentioned in clause (iii) above and the tenderer shall during the guarantee period replace the parts if any and remove any manufacturing defect if found during the above period so as to make machinery and equipment's operative. The tenderer shall also replace machinery and equipment's in case it is found defective which cannot be put to operation due to manufacturing defect, etc.

(v) Warranty/Guarantee clause : The tenderer would give guarantee that the goods/ stores/articles would continue to conform to the description and quality as specified for a period of days/months from the date of delivery of the said goods/ stores/articles to be purchased and that notwithstanding the fact that the purchaser may have inspected and/or approved the said goods/stores/articles, if during the aforesaid period of days/months, the said goods/stores/articles be discovered not to conform to the description and quality aforesaid or have determined (and the decision of the Purchase Officer in that behalf will be final and conclusive), the purchaser will be entitled to reject the said goods/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality, on such rejection the goods/articles/stores will be at the seller's risk and all the provisions relating to rejection of goods, etc., shall apply. The tenderer shall if so called upon to do, replace the goods, etc., or such portion thereof as is rejection by the Purchase Officer, otherwise the tenderer shall pay such damage as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.

**Signature of Bidder with Seal**

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01.

Balvinder Singh



15. Inspection:

(a) The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the supplier's premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of the goods/equipment/machineries during manufacturing process or afterwards as may be decided.

(b) The tenderer shall furnish complete address of the premises of his office, godown and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose. In case of those dealers who have newly entered in business, a letter of introduction from their bankers will be necessary.

16. Rejection:

- (i) Articles not approved during inspection or testing shall be rejected and will have to be replaced by the tenderer at his own cost within the time fixed by the Purchase Officer.
- (ii) If, however, due to exigencies of Government work, such replacement either in whole or in part, is not considered feasible, the Purchase Officer after giving an opportunity to the tenderer of being heard, shall for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.

17. The rejected articles shall be removed by the tenderer within 15 days of intimation of rejection, after which Purchase Officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the tenderer's risk and on his account.

18. The tenderer shall be responsible for the proper packing so as to avoid damage. In the event of any loss, damage, breakage or leakage or any shortage the tenderer shall be liable to make good such loss and shortage found at the checking/inspection of the materials by the consignee. No extra cost on such account shall be admissible.

19. The contract for the supply, can be repudiated at any time by the Purchase Officer, if the supplies are not made to his satisfaction after giving an opportunity to the tenderer of being heard and recording of the reasons for repudiated.

20. Direct or indirect canvassing on the part of the tenderer or his representative will be a disqualification.

21. (i) Delivery period: The tenderer whose tender is accepted shall arrange supplies within a period of 15 days from the date of supply order/by the College authorized Head of offices/ DDO, GMECA, Ajmer from time to time under ARC.

(ii) Extent of quantity – Repeat orders: If the orders are placed in excess of the quantities shown in tender the notice, the tenderer shall be bound to meet the required supply. Repeat orders may also be placed on the rate and conditions given in the tender provided that the repeat orders are up to 50% of the quantity originally purchased and the period is not more than one month from the date of expiry of last supply. If the tenderer fails to do so, the Purchase Officer shall be free to arrange for the balance supply by limited tender or otherwise and the extra cost incurred shall be recoverable from the tenderer.

(iii) If the Purchase Officer does not purchase any of the tendered articles or purchases less than the quantity indicated in the tender form, the tenderer shall not be entitled to claim any compensation.

22. Earnest Money:

- (a) Tender shall be accompanied by an earnest money of Rs..... without which tenders will not be considered. The amount should be deposited in either of the following forms in favour of.....
  - (i) Cash through treasury challan deposited under head "8443-Civil Deposits – 103 – Security Deposits".
  - (ii) Bank Drafts/Bankers Cheque of the scheduled Bank.

**Signature of Bidder with Seal**

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01

Balwan Singh    

- (b) Refund of earnest money: The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of tender.
- 1[(c) Partial exemption from earnest money : Firms which are registered with Director of Industries Rajasthan, shall furnish the amount of earnest money in respect of items for which they are registered as such subject to their furnishing registration certificate in original or Photostat copy or a copy thereof duly attested by any Gazetted Officer 2[deleted] from the Director of Industries Rajasthan, at the rate of 1% of the estimated value of the tender shown in NIT.]
- (d) The Central Government and Government of Rajasthan Undertakings need not furnish any amount of earnest money.
- (e) The earnest money/security deposit lying with the department/office in respect of other tenders awaiting approval or rejected or on account of contracts being completed will not be adjusted towards earnest money/security money for the fresh tenders. The earnest money may however, be taken into consideration in case tenders are re-invited.
23. Forfeiture of earnest money: The earnest money will be forfeited in the following cases:
- When tenderer withdraws or modified the offer after opening of tender but before acceptance of tender.
  - When tenderer does not execute the agreement if any, prescribed within the specified time.
  - When the tenderer does not deposit the security money after the supply order is given.
  - When he fails to commence the supply of the items as per supply order within the time prescribed.
  - When tenderer/bidder breaches any provision of code of integrity prescribed for bidders specified in the chapter VI of Rajasthan Transparency in Public Procurements Rules 2013 or RTPP Act, 2012.
24. (1) Agreement and security deposit:
- Successful tenderer will have to execute an agreement on non-judicial stamp of Rs. 500/- in the Form SR-17 within a period of 7 days of receipt of order and deposit security equal to 5% of the value of the stores for which tenders are accepted within 15 days from the date of dispatch on which the acceptance of the tender is communicated to him.
  - The earnest money deposited at the time of tender will be adjusted towards security amount. The Security amount shall in no case be less than earnest money.
  - No interest will be paid by the department on the security money.
  - The forms of security money shall be as below: -
    - Bank Draft/Bankers Cheque/Receipted copy of challan.
    - Post office Savings Bank Pass Book duly pledged.
    - National Savings Certificate, Defence Savings Certificates, Kisan Vikas Patras, or any other script/instrument under National Savings Scheme for promotion of small savings, if the same can be pledged. These certificates shall be accepted at surrender value.
  - The performance security (security money) shall be refunded within one month of the final supply of the items as per purchases order in case of one-time purchase and two months in case delivery is staggered, after the expiry of contract on satisfactory completion of the same or after the expiry of the period of guarantee if any, whichever is later and after satisfied there are no dues outstanding against the tenderer.
- (2) (i) Firms registered with the Director of Industries Rajasthan in respect of stores for which they are registered, subject to their furnishing the registration and prescribed 3[deleted] in original form the Director of Industries or a photostat copy of a copy thereof duly attested by any Gazetted Officer, will be partially exempted from earnest money and shall pay security deposit at the rate of 1% of the estimated value of tender.

**Signature of Bidder with Seal**

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01

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(ii) Central Government and Government of Rajasthan's Undertakings will be exempted from furnishing security amount.

(3) Forfeiture of Security Deposit: Security amount in full or part may be forfeited in the following cases: -

(a) When any terms and conditions of the contract is breached.

(b) When the tenderer fails to make complete supply satisfactorily.

(c) Notice of reasonable time will be given in case of forfeiture of security deposit. The decision, of the Purchase Officer in this regard shall be final.

(4) The expenses of completing and stamping the agreement shall be paid by the tenderer and the department shall be furnished free of charge with one executed stamped counter part of the agreement.

25. (i) All goods must be sent freight paid through Railways or goods transport. If goods are sent freight to pay, the freight together with departmental charge 5% of the freight will be recovered from the supplier's bill.

(ii) R.R. should be sent under registered cover through Bank only.

(iii) In case supply is desired to be sent by the purchase officer by passenger train, the entire railway freight will be borne by the department.

(iv) Remittance charges on payment made shall be borne by the tenderer.

26. Insurance : (i) The goods will be delivered at the destination godown in perfect condition. The supplier, if he so desires, may be insured the valuable goods against loss by theft, destruction or damage, by fire, flood, under exposure to whether or otherwise viz. (war, rebellion, riot, etc.). The insurance charges will be borne by the supplier and State will not be required to pay such charges, if incurred.

(ii) The articles may also be got insured at the cost of the Purchaser, if so desired by the Purchaser. In such cases, the insurance should invariably be with Life Insurance Corporation of India or its subsidiaries.

27. Payments: (i) Advance payment will not be made except in rare and special cases. In case of advance payment being made, it will be against proof of dispatch and to the extent as prescribed in financial powers by rail/reputed goods transport companies, etc., and prior inspection, if any. The balance if any will be paid on receipt of the consignment in good condition with the certificate to that effect endorsed on the inspection not given to the tenderer.

(ii) Unless otherwise agreed between the party's payment for the delivery of the stores will be made on submission of bill in proper form by the tenderer to the Purchase Officer in accordance with G.F.& AR all remittance charges will be bore by the tenderer.

(iii) In case of disputed items, 10 to 25% of the amount shall be withheld and will be paid on settlement of the dispute.

(iv) Payment in case of those goods which need testing shall be made only when such tests have been carried out, test results received conforming to the prescribed specification.

28. (i) The time specified for delivery in the tender form shall be deemed to be the essence of the contract and the successful tenderer shall arrange supplies within the period on receipt of the firm order from the Purchase Officer.

(ii) Liquidated damages: In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of Stores with the tenderer has failed to supply: -

(1)

1	Delay upto one fourth period of the prescribed delivery period	2.5%
2	Delay exceeding one fourth but not exceeding half of the prescribed delivery period	5%
3	Delay exceeding half but not exceeding three fourth of the prescribed delivery period	7.5%
4	Delay exceeding three fourth of the prescribed delivery period	10%

**Signature of Bidder with Seal**

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01

*Balwan Singh* 

- (2) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
  - (3) The maximum amount of liquidated damages shall be 10%.
  - (4) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
  - (5) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the tenderer.
29. Recoveries: Recoveries of liquidated damages, short supply, breakage, rejected articles shall ordinary be made from bills. Amount may also be withheld to the extent of short supply, breakages, rejected articles and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and security deposit available with the department. In case recovery is not possible recourse will be taken under Rajasthan PDR Act or any other law in force.
30. Tenderers must make their own arrangements to obtain import license, if necessary.
31. If a tenderer imposes conditions which are in addition to or in conflict with the conditions mentioned herein, his tender is liable to summary rejection. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of tender issued by the Purchase Officer.
32. The Purchase Officer reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which tenderer has been given or distribute items of stores to more than one firm/supplier.
33. The tenderer shall furnish the following documents at the time of execution of agreement: -
- a. Attested copy of Partnership Deed in case of Partnership Firms.
  - b. Registration Number and year of registration in case partnership firm is registered with Registrar of Firms.
  - c. Address of residence and office, telephone numbers in case of sole Proprietorship.
  - d. Registration issued by Registrar of Companies in case of Company.
34. All legal proceedings, if necessary arise to institute may by any of the parties (GMEC, Ajmer or Contractor) shall have to be lodged in courts situated in Rajasthan and not elsewhere.
35. All other/remaining general terms & conditions shall apply as laid down in Rajasthan Transparency in Public Procurement Rule-2013 and RTPP Act 2012.
36. The prices under rate contract shall be subject to price fall clause as per RTPP rules.
37. Contract for the subject matter of procurement shall be made for one year from the date of agreement made. However, the contract period may be extended for further as per provisions laid down in RTPP Rules, 2013

Note: - I have read the above terms and conditions of contract carefully and I shall abide by the same in the event of successful bidder.

Place:

Signature of Bidder with Seal

Note: Every page of Section-5 should be signed and stamped by the bidder and place within Env/Cover No. 01.

The existing condition No. 41. "If any dispute arise out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred to by the Parties to the Head of the Department who will appoint his senior most deputy as the Sole Arbitrator of the dispute who will not be related to this contract and whose decision shall be final." deleted vide FD Order No.F.1(2)FD/GF&AR/2005 Part-I dated 29.01.2024.

Balwan Singh



Fee	Amount (Rs)	Mode	No. & date
Tender Fee		DD/BC	
Bid Security		DD/BC	

(To be submitted on Letter head of Firm/Company)

### BID SUBMISSION SHEET (BSS)

To  
The Principal,  
Women Engineering College Ajmer  
Ajmer (Raj.)

Subject: Regarding Bid submission for NIB .....

I/We.....(Name of Bidder) having our office at  
.....(Address of Bidder) do declare that I/we have  
read all the terms & conditions of the Bid floated by Principal, Women Engineering College Ajmer  
for the .....(Name of subject of procurement) for one  
year from date of agreement and agree to abide by all Terms and conditions set forth therein. I/We  
declare that we are participating in this bid in the capacity of .....

I/we enclose valid Registration certificate of the establishment. I/We further declare that the rates  
offered by us shall remain valid for the entire period of the bid and not supply the quoted items  
below the quoted rates to elsewhere. Our important particulars are as given below:

S.No.	Item	Details
1	Name & address of the tenderer with telephone/mobile No., Fax No., e-mail address etc.	
2	Whether Proprietor/ Partnership/ Company (Enclose copy of document)	
3	PAN No. (Enclose copy of document)	
4	TIN No. (Enclose copy of document)	
5	GST No. (Enclose copy of document)	
6	Service Tax Registration no. (Enclose copy of document)	
7	Banker details: (Enclose copy of document)	
7.1	Name	
7.2	Branch No.	
7.3	Address	
8	Bank Account No. (Enclose copy of document)	
8.1	Type of A/c: Saving / Current/CC/ any other	
8.2	IFSC code	
9	Are you exempted from paying custom Duty/excise Duty/Sales Tax, if yes give details.	
10	Any other important information related to the tender requirement.	

(Name) Signature of Bidder with Seal

Balwan Singh    

*(To be submitted on Letter head of Firm/Company)*  
**TECHNICAL BID SUBMISSION SHEET (TBSS)**

To  
Principal, Women Engineering College Ajmer

We the undersigned declare that:

1. We have examined and have no reservations to the Bidding document including Addenda No. \_\_\_\_\_
2. We declare that we fulfil the eligibility and qualification criteria in conformity with the Bidding document and offer to supply in accordance with the specifications, the delivery schedule and other requirements as specified in Section V Schedule of supply, the following Goods and related services.
3. Our Bid shall be valid for a period of \_\_\_\_\_ days for the date fixed for the Bid submission deadline in accordance with the Bidding document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. If our Bid is accepted, we commit to obtain a Performance security in the amount of \_\_\_\_\_ percent of the Contract Price or shall submit the Performance security declaration, as the case may be, for the due performance of the contract.
5. We are not participating as Bidder in more than one bid for supply of the subject matter of procurement in this bidding process.
6. Our firm including our suppliers have not been debarred by the state government or the Procuring entity or a regulatory authority under any applicable law.
7. We understand that this bid together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us until a formal contract is prepared and executed.
8. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
9. We agree to permit Government of Rajasthan or the Procuring Entity or their representatives to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by them.
10. We declare that we have complied with and shall continue to comply with the provisions of the Code of integrity including conflict of interest as specified for bidders in Rajasthan Transparency in Public Procurement Act 2012, the Rajasthan Transparency in Public Procurement Rules 2013 and this bidding document during the procurement process and execution of the contract till completion of all our obligations under the contract.
11. Other comments, if any:

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Duly authorized to sign the bid for and on behalf of: \_\_\_\_\_

Complete address \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Balveer Singh    

**TECHNICAL BID-PART A (TB-A)**  
**(SR FORM 15, RULE 68 OF GF&AR)**

The bidder should provide the following particulars along with relevant supporting documentation:

S.No	Item	Description	Seal & Signed Proof at Page No.
1	NIB Number and Date		
2	Bid for (name of goods/services for which the bid is submitted)		
3	Name of the bidder/Firm		
4	Address of the firm submitting the bid (Proof shall be attached)	Address:  Contact No: ..... Email Id: .....	
5	Address of the procurement Entity	Women Engineering College Nasirabad Road, Makhupura, Ajmer Pin: 305002	
6	PAN No. (Copy of PAN card shall be attached) with registration year and validity		
7	GST No. (Copy of GST registration certificate shall be attached) with registration date and validity		
7.1	Wireman Licence Certificate		
8	The Bid security amounting to Rs___has been deposited vide	Demand Draft No..... Bank Name..... Date.....	
9	The Bid price (Tender Fee) amounting to Rs. 500/-has been deposited vide	Demand Draft No..... Bank Name..... Date.....	
10	Eligibility Criteria: -		
10.1	Clients served consisting of national/State level universities /institutes (Proof of past work of last 05 years)		

Behar Singh 

10.2	The bidder shall give undertaking (Performa is attached) that his Company is neither blacklisted by Central Government / State Government or instrumentalities thereof nor any criminal case against the Bidder / Its Partners / Directors / Agents is pending before any court of Law.	
10.3	The firm should be registered under the Income Tax, GST and other required Statutory registrations.	
10.4	Average annual turnover of the firm during the past three years (i.e., 2020-21 to 2023-24) should be at least Rs. 30 Lacs. For this the bidder shall submit Annual Turnover Certificate of the firm duly certified by the Chartered Accountant.	
10.5	The bidder should submit audited financial statements for the three financial years from 2021-22 to 2023-24 and ITRs for three Financial Years from 2021-22 to 2023-24.	
10.6	Annexure A, B, C & D as prescribed in Rajasthan Transparency in Public Procurement Rules, 2013 duly signed is also enclosed	
10.7	Annexure E, F, G, H, I & J (on letter head of firm)	
10.8	General terms & Conditions (SR Form 16)	
11	Operating office at Ajmer is required (ऑफिस का पता आवश्यक दस्तावेज के साथ संलग्न करें)	





Note: The bidder is required to **fill the appropriate field or put N.A.** (not available). In case of **Yes**, please attach the required proof.

- A. We confirm that we shall abide by all the terms and conditions contained in the application for pre-qualification.
- B. All the details mentioned above are true and correct and if the WEC Ajmer and/or BTU, Bikaner observes any misrepresentation of facts on any matter at any stage, WEC Ajmer and/or BTU, Bikaner has the right to reject the proposal and disqualify us from the process.

**Date: -**

**Place: -**

**Name & Signature of Bidder with date & seal**

Balwan Singh    

### QUALIFICATION AND EVALUATION CRITERIA FOR TECHNICAL BID

Each bidder shall have the necessary qualifications to successfully fulfil its obligation under the contract. The Principal, Women Engineering College Ajmer specifies the following qualification criteria for evaluation of Technical Bids:

S.No.	Particulars	Enclosed (YES/NO)
1	Minimum average annual Turnover of the firm should be _____ Lakhs. The turnover statement duly certified and signed by the Chartered Accountant will be submitted along with the Bid	
2	Attested copy of PAN & GSTIN Certificate	
2.1	Wireman Licence Certificate	
3	Bid Submission sheet	
4	Technical Bid submission sheet	
5	Technical Bid	
6	Attested copy of Registration certificate of business establishment issued by a competent authority	
7	Required certificates/Licence/Documents should be complete and updated	
8	Annexure-A Compliance with the code of Integrity and No Conflict of Interest	
9	Annexure B Declaration by the Bidder regarding Qualifications Declaration by the Bidder	
10	Annexure-C Grievance Redressal during Procurement Process	
11	Annexure-D Additional Conditions of Contract	
12	Annexure -E (Statement of annual turnover)	
13	Annexure-F (Statement of past supplies and performance)	
14	Annexure-G (Authorization of Bidder by the firm)	
15	Annexure-H (Affidavit regarding compliance of Bid Terms and conditions)	
16	Annexure-I (Undertaking)	
17	Annexure-J (Declaration by the Bidder)	
18	Financial Price bid submission sheet	
19	Original bid Terms and conditions uploaded on e-procurement portal should be submitted in all respects with attested per page by the bidder	
20	Details of the bidder Firm	
21	Declaration regarding acceptance of bid terms and conditions.	
22	Operating office at Ajmer	

Name & Signature of Bidder  
with date & seal

Balwan Singh 

*(To be submitted on Letter head of Firm/Company)*  
**Financial/Price Bid Submission Sheet (FBSS)**

To  
Principal, Women Engineering College Ajmer

We the undersigned declare that:

1. We have examined and have no reservations to the Bidding document including Addenda No. \_\_\_\_\_
2. We offer to supply/service \_\_\_\_\_ as per bidding documents and in accordance with the specifications, the delivery schedule and other requirements as specified in section V Schedule of supply, the following Goods and related services.
3. We understand that this bid together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us until a formal contract is prepared and executed.
4. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
5. Other comments, if any:

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Duly authorized to sign the bid for and on behalf of: \_\_\_\_\_

Complete address \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Balwinder Singh    

**FINANCIAL BID/BOQ**  
**(SR FORM 15, RULE 68 OF GF&AR)**

1. Name of the firm:
2. Address & Mobile No.

1	NIB Number and Date	
2	Bid for (name of goods/services for which the bid is submitted)	
3	Name of the bidder/Firm	
4	Address of the firm submitting the bid (Photo ID Proof shall be attached)	Address..... Contact No..... Email Id.....
5	Address of the procurement Entity	Principal, Women Engineering College Nasirabad Road, Makhupura, Ajmer Pin: 305002

S. No.	Name of Goods	Technical Description, Specifications and Standards / Scope of Work	Quantity	Goods Rate (Without GST)	GST %	Goods Rate (With GST)
1	WI-Fi Access Point	1*WAN PoE 10/100/1000Mbps + 1*LAN*10/100/1000 Mbps Power PoE Dual Band (1.75Gbps 575Mbps on 2.4Ghz & 1.2Gbps on 5Ghz) Radio Chain Streams 2x2 Antenna Gain 4*5dbi NAT/Bridge Multiple SSID Up to 8 • <b>Note: - Access point must be compatible to the wireless controller in item no. 3</b>	10			
2	24-Port PoE Switch:	24*10/100/1000M RJ45 Ports with 2SFP. PoE Budget 300W. Support PoE/PoE+. Apply to IEEE802.3, IEEE802.3u, IEEE802.3ab standard. Ethernet port supports 10/100/1000M adaptive.	2			
3	Wireless Controller	High Performance Intelligent Wireless Controller  24Port 1GE+2Combo with 2*10G SFP+ Ports+1Console + 1MGMT Port+1USB Number of Manageable Aps:- 128(Minimum)	1			

Balkar Singh 

		Max Con-current users: - 10k Security features: 802.1x authentication Captive portal authentication, including built-in portal, external portal, and custom portal authentication modes. MAC address authentication LDAP authentication WAPI encryption and authentication Wired/wireless integrated authentication and accounting. <b>Note: - Wireless controller must be compatible to the access points in item no. 1</b>				
4	Cat 6 Cable	Cat 6 Cable	2 Packet			
5	Cat 6 Patch Cord	Cat 6 UTP Patch Cord	25			
6	Patch Panels	24 Port Patch Panels	2			
7	Cat 6 patch Cord	Cat 6 UTP Patch Cord	12			
8	The supply of above network peripherals/equipment's must include installation and commissioning charges.					
			Total			

Terms and conditions:

1. Rate shall be inclusive of all charges i.e. transportation, loading, unloading, toll tax insurance of goods etc.
2. Any discount i.e. quantitative discount and others may also be mentioned in details.
3. Lowest bidder shall be decided on the basis of item wise rates and supply order to be issued accordingly to the L1 bidders.
4. Price bid shall have to be submitted in separate sealed envelope and the price bid shall be opened of the responsive bidders only who qualify the technical bid.
5. Goods/Services will be delivered within a stipulated period as mentioned in the conditions of bid.
6. The rates quoted above are valid upto the contract period which may be extended as per RTPP Rules 2013 with mutual consent as per the conditions of the contract.

I/We hereby certify that the above rates have been quoted after pursuing all the general and special terms and conditions of the bid. I/We agree to confirm these conditions and signed on all the terms & conditions in token of confirmation and acceptance. I/we also bear the responsibility for installation, commissioning, demonstration and training to user at my/our cost.

Place:  
Date:

Name & Signature of the  
Bidder with Seal

Balveer Singh 



**DRAFT OF AGREEMENT  
(SR FORM-17 RULE 68 OF GFAR-II)**

1. An agreement has been made this.....day of.....between..... (herein after called—the “The Approved Service Provider”, which expression shall, where the context so admits, be deemed to include heirs, successors, executors and administrators) of the one part and the Women Engineering College Ajmer (hereinafter called the —GMECA) which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part.
2. Whereas the approved Service Provider has agreed with the GMEC to provide services to the GMEC, Ajmer at its head office as well as branches offices throughout Rajasthan, all those articles set for thin the schedule appended here to in the manner set for thin the conditions of the Bid and contract appended herewith and at the rates set forth in column.....of the said schedule.
3. And whereas the approved Service Provider has deposited a sum of Rs.....in.....
  1. Cash/Bank Draft/Challan No./Banker Cheque No.....dated.....
  2. Bank guarantee of any of the scheduled banks in the prescribed format.
4. Now these presents witness:
  - (1) In consideration of the payment to be made by the GMEC, Ajmer through.....at the rates set forth in the schedule hereto appended approved Service Provider will duly perform the said services set forth in.....and.....thereof in the manner set forth in the conditions of the bid and contract.
  - (2) The conditions of the bid and contract for open Bid enclosed to the Bid notice number.....dated.....and also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
  - (3) Letter nos.....received from the bidder and letters nos.....received by the GMEC, Ajmer and appended to this agreement shall also form part of this agreement.
  - (4) i. The GMEC, Ajmer do hereby agree that if the approved Service Provider shall duly perform the said services in the manner aforesaid observe and keep the said terms and conditions, the GMEC, Ajmer will through.....pay or cause to be paid, to the approved Service Provider at the time and the manner set forth in the said conditions, the amount payable for the work.  
ii. The mode of payment will be as specified below:
    1. ....
    2. ....

5. The delivery shall be affected and completed within the period noted below from the date of work order: -

S. No	Service	Delivery period

6. In case of extension in the execution period with liquidate damage; the recovery shall be

*Balwan Singh* 

made on the basis of following percentages of the SLR:

I

1	Delay upto one fourth period of the prescribed delivery period	2.5%
2	Delay exceeding one fourth but not exceeding half of the prescribed delivery period	5%
3	Delay exceeding half but not exceeding three fourth of the prescribed delivery period	7.5%
4	Delay exceeding three fourth of the prescribed delivery period	10%

- II Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.  
III. The maximum amount of liquidated damage shall be 10%.  
IV. If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.  
V. Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.
7. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Principal, GMEC, Ajmer and the decision of the Principal, GMEC, Ajmer shall be final and binding for both the parties.  
8. For all legal disputes the jurisdiction shall be Ajmer only.

In witness whereof the parties hereto have set their hands on the.....day of.....202.....

Signature of the approved Bidder/Service Provider

Signature for and on behalf of  
GMECA  
Designation

Date:

Date:

Witness No 1

1. Witness

Witness No 2

2. Witness

*Behar Singh*    

**Compliance with the code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any correction including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest: -

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- (i) A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to;
  - a. Have controlling partners/shareholders in common; or
  - b. Receive or have received any direct or indirect subsidy from any of them; or
  - c. Have the same legal representative for purpose of the Bid; or
  - d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring Entity regarding the bidding process; or
  - e. The bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Service that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

Date:  
Place:

Seal & Signature of bidder  
Name:  
Designation  
Address:

Baldev Singh  

**Annexure B**

**Declaration by the Bidder regarding Qualifications Declaration by the Bidder**

In relation to my/our Bid submitted to ..... for procurement of .....in response to their Notice Inviting Bid No..... Dated.....

I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Biding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding Document, which material affects fair competition;

Date:  
Bidder Place:

Seal & Signature of  
Name:  
Designation:  
Address:

Balbeer Singh    

Annexure-C

Grievance Redressal during Procurement Process

The designation and the address of the first Appellate Authority is **Principal, GMECA, Ajmer**. The designation and the address of the Second Appellate Authority is Registrar, Bikaner Technical University, Bikaner.

(1) Filing an appeal:

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a Bidder as successful the appeal may be filled only by a Bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.
- (4) Appeal not to lie in certain cases  
No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely: -
  - (a) Determination of need of procurement;
  - (b) Provisions limiting participation of Bidders in the Bid process;
  - (c) The decision of whether or not to enter into negotiations;
  - (d) Cancellation of a procurement process;
  - (e) Applicability of the provisions of confidentiality.
- (5) Form of Appeal
  - (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
  - (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
  - (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

Baldev Singh   

(6) Fee for Filling Appeal

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal:

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall, -
- (i) Hear all the parties to appeal present before him; and
- (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Date:  
Place:

Seal & Signature of bidder  
Name:  
Designation:  
Address:

Balwinder Singh    

### Additional Conditions of Contract

#### 1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case in the amount in figures shall prevail subject to (i) and (ii) above.
- iv. If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

#### 2. Procuring Entity's Right to vary Quantities.

- i. At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- ii. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- iii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

#### 3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Date:

Seal & Signature of bidder

Babbar Singh

*(To be submitted on Letter head of Firm/Company)*

**STATEMENT OF ANNUAL TURNOVER**

The average annual Turnover of M/s \_\_\_\_\_  
address \_\_\_\_\_ for the past one year is as  
follows and it is certified that the statement is true and correct.

S. No.	Financial Year	Turnover (in Lakhs)
1	2021-22	
2	2022-23	
3	2023-24	

Average Turnover per annum \_\_\_\_\_

Signature of Chartered Accountant & seal  
(Name & Address)

Date:

Seal & Signature of bidder

Balran Singh  
[Handwritten signatures]



(To be submitted on Letter head of Firm/Company)

**STATEMENT OF PAST SUPPLIES AND PERFORMANCE**

We \_\_\_\_\_ (name of the firm) do hereby undertake that we have performed the supply of \_\_\_\_\_ as per the details given below.

S.No	Calendar Year	Order Placed by (full address of procuring entity with telephone No.)	Order No and date	Date of completion of delivery		Remarks indicating reasons for late delivery (if any)
				As per contract	Actual	
1	2	3	4	5	6	7
1	2021-22					
2	2022-23					
3	2023-24					





1. It should be submitted with technical bid.
2. The above information may be verified from relevant documents of bidder.

Seal &Signature of bidder

Name of bidder

Designation

Address

Balwan Singh    

**ANNEXURE G**

*(To be submitted on Letter head of Firm/Company & Notarized)*  
**AUTHORIZATION OF BIDDER BY THE FIRM**

To,  
The Principal,  
Women Engineering College,  
Ajmer (Raj.)

Subject: Regarding Authorization of Bidder by the Firm.  
Ref. Your NIB no.....

Dear Sir,

I/We.....(Name) for .....M/s.....(Name of firm.....who are proven and reputable manufacturers firm/company/proprietor of .....(Name of Item).....having office at .....(Address of office).....hereby authorize Mr.....(Name & Designation of Bidder),to submit a Bid, process the same further and enter into a contract with you against your requirement as contained in the above referred Bid document/NIB for the above.

I/We obtain the approval of Board of Directors of our firm in the meeting no..... held on dated .....at agenda no.....

I/We further confirm that no individual other than Mr..... (Name & Designation of Bidder).....is authorized to submit a bid process the same further and enter into a contract with you against your requirement as contained in the above referred Bid document/NIB for the above goods manufactured by our firm.

I/We also hereby extend our full guarantee as applicable as per Bid conditions of contract, read with modifications/addendum, if any in the General/special conditions of contract for the Goods and services offered for supply by the authorized Bidder/signatory against this bid document.

I/We also hereby confirm that we shall also be responsible for the satisfactory execution of the contract placed on the authorized firm.


This authorization shall be valid till the completion of the rate contract period and related services.

The attested copy of Photo ID /Voter ID/ Driving Licence /any other equivalent document for authorized person is enclosed here.

Yours faithfully,

(Name & Signature of Chairman)  
For M/s.....  
AUTHORIZED SIGNATORY OF FIRM

Seal

*Bellwar Singh* 

Affidavit (on Rs. 100 Non-Judicial stamp) duly notarized regarding  
compliance of Bid Terms and Conditions

**Bidder Name.....**

I / We confirm that I/We are authorized to submit bid on behalf of the firm participating in the bid No.....and have perused the entire Bid document including all its amendments till date.

Having perused the subject bid with all amendments (wherever applicable), I/We hereby confirm unconditional acceptance and compliance to abide by all its terms & conditions as mentioned in Bid document including technical particulars, detailed technical specifications of the product, special terms and conditions and General terms & conditions wherever indicated, offer validity, terms of delivery without any deviations whatsoever:

I/We also confirm acceptance of all the General Terms & Conditions of the bid document.

I/We hereby certify that the prices quoted against the bid are competitive and without adopting any unfair/unethical means in including cartelization.

I/We certify that the bidder has not been banned by any Government department of the State/PSU from business dealings.

I/We also certify that the information given above is factually correct, true and nothing material has been concealed.

Seal & Signature of bidder

Name of bidder

Designation

Address

Benu car Singh



*(To be submitted on Letter head of Firm/Company & Notarized)*

**UNDERTAKING**

1. I the undersigned certify that I have gone through the terms and conditions mentioned in the bid document and undertake to comply with all the terms and conditions mentioned in the bid document.
2. The rates/discount quoted will be valid and binding upon me for the entire period of contract/validity.
3. I hereby undertake to supply the items/render the services as per specifications /scope of work given in the bid document /purchase order within stipulated period, if I qualify in the bidding process.
4. I give the rights to the Women Engineering College Ajmer to forfeit the security deposit (EMD) paid by me if any delay occurs on my part or if I fail to comply with the terms and conditions mentioned in the bid document.
5. I hereby declare that my Company is neither blacklisted by Central Government / State Government or instrumentalities thereof nor any criminal case against the Bidder / Its Partners / Directors / Agents is pending before any court of Law.
6. I further certify that I am competent officer in my firm/company to make this declaration.
7. Further I am aware that if any of the information given by me is found to be wrong in future then legal action can be taken against me and my bid will be considered as cancelled.

(Signature of the Bidder)

Name

Designation

Seal

Date:

Address:

Balveer Singh



*(To be submitted on Letter head of Firm/Company & Notarized)*

SR 11

**DECLARATION BY BIDDER**

I/We declare that I am /we are bonafide Manufacturer/Whole seller//Sole distributor/Authorized dealer/ sole selling/service provider/contractor in the goods/stores/equipment/service for which I/we have tendered. I/we are enclosing proof of above declaration.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Seal & Signature of the Bidder

Barinder Singh 

