महिला अभियान्त्रिकी महाविद्यालय, अजमेर
राजस्थान सरकार का स्वायत्तशाषी संस्थान
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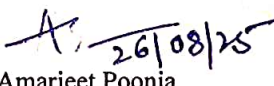GWECA/Department of CE/2025-26/ **156**   Date: 26/08/2025

Work Distribution

Work distribution among the System Admin and Technicians of the Department of Computer Engineering and Department of IT. Following staff members work with the coordinations of CC-ITS Commttee.

S. No.	Member	Works
1.	Sh. Balveer Singh Shekhawat Sh. Atul Bhardwaj Sh. Bhupal Singh	• Server: Maintainence and Handling • Internet Connection and Networking: Maintainence, Distribution and Billing initiation. • Wi-fi: Maintainence and Distribution • Maintainence of all the computer, networking and installed devices in PG Research Lab and Netsim Lab in new computer Centre.
2.	Sh. Atul Bhardwaj	Maintainence of all the computer, printer, networking and installed devices in: • Lab A, B and C • The faculty room, staff and offices of administrative block, PG block and Mansi Hostel.
3.	Sh. Bhupal Singh	Maintainence of all the computer, printer, networking and installed devices in: • Lab D, E and F. • The faculty room, staff and offices of academic block III floor, Library and BJR Hostel.
4.	Sh. Prerit Gupta	Maintainence of all the computer, printer, networking and installed devices in: • Lab G, H and I. • The faculty room, staff room and offices of academic block I (Ground) floor, II floor, and Maahi Hostel.

Note: In case of the leave, respective staff member will be responsible to arrange his duty.

Sh. Dalpat Songara   . Dr. Amarjeet Poonia   Ms. Monalisa Meena

Coordinator CC-IT Services   HOD IT   HOD CE

Copy to:

Principal office - for kind information to Principal (via email).

Registrar office - for kind information to Registrar (via email).

All faculty and staff via email

All Concern via email