



महिला अभियान्त्रिकी महाविद्यालय, अजमेर

(बीकानेर तकनीकी विश्वविद्यालय, बीकानेर का संघटक महाविद्यालय)

WOMEN ENGINEERING COLLEGE, AJMER

(A CONSTITUENT COLLEGE OF BIKANER TECHNICAL UNIVERSITY, BIKANER)

Nasirabad Road, Makhupura, Ajmer - 305002

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क्रमांक: म.अ.म.अ/संस्थापन/2025-26/1824

दिनांक: 15/09/2025

कार्यालय आदेश

महाविद्यालय द्वारा जारी कार्यालय आदेश क्रमांक GWECA/Estt./2025-26/1196 Date: 18.07.2025 के S.No. 02 & 03 में निम्नानुसार संशोधन किया जाता है।

क्र.स	विभाग	पूर्व विभागाध्यक्ष	नवीन विभागाध्यक्ष
01	I.T.(B.Tech.), C.S.E.(Cyber Security) (B.Tech.) & M.C.A	Dr. Amarjeet Poonia	Mr. Dalpat Songara
02	E.C.E. (B.Tech.), M.Tech (DC) & AIML (B.Tech)	Dr. Rekha Chahar	Ms. Santosh Meena

उक्त सदस्य तुरन्त प्रभाव से कार्यभार ग्रहण कर अद्योहस्ताक्षरकर्ता को लिखित में सूचित किया जाना सुनिश्चित करेंगे।

डॉ. रेखा चाहर व डॉ. अमरजीत पूनिया द्वारा विभागाध्यक्ष पद पर किया गया कार्य सराहनीय रहा।

Prised
(प्राचार्या) 15/9/2025

प्रतिलिपि:-

1. आशुलिपिक - प्राचार्या महोदया को सूचनार्थ
2. सम्बन्धित सदस्यों को पालनार्थ
3. समस्त विभागाध्यक्ष/अनुभागाधिकारियों को सूचनार्थ
4. समस्त शैक्षणिक व अशैक्षणिक कार्मिकों को सूचनार्थ
5. प्रभारी अधिकारी, वेबसाइट
6. निजी पत्रावली सम्बन्धित संकाय सदस्य
7. रक्षित पत्रावली

Achan
(I/c कुलसचिव) 15/09/25



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Ref. No. GWECA/Estt./2025-26/1196

Date: 18.07.2025

OFFICE ORDER

In suppression of earlier order the following HoDs are nominated for smooth and efficient functioning of academic & administrative duties and responsibilities of the department with immediate effect:-

S.No.	NAME OF THE DEPARTMENTS	HEAD
1.	C.S.E. (B.Tech.), M.Tech(CSE)	Ms. Monalisa Meena
2.	I.T. (B.Tech.), C.S.E.(Cyber Security) (B.Tech.) & M.C.A.	Dr. Amarjeet Poonia
3.	E.C.E. (B.Tech.), M.Tech. (DC)) & AIML (B.Tech.)	Dr. Rekha Chahar
4.	E.E. (B.Tech.), E.E.E. (B.Tech.) & M.Tech. (PS)	Dr. Pushpendra Singh
5.	M.E. (B.Tech.)	Mr. Yashvin Gupta
6.	Humanities & Sciences	Dr. Mahesh Bohra
7.	M.B.A.	Dr. Neetu Rathore

The Department of C.S.E. (B.Tech), M.Tech(CSE), I.T. (B.Tech), C.S.E.(Cyber Security) (B.Tech) & M.C.A. students will be divided under their Heads as above, rest of all the resources shall be shared amongst all.

NOTE:

1. All the HoDs are responsible for proper discharge of the responsibilities and duties as required. For this they must hold regular meetings, prepare activity chart and ensure implementation of the same.
2. HoDs are required to submit an action report monthly to the office of the undersigned by 25th of every month.
3. Besides the assigned duties and responsibilities, the undersigned may assign any other duty/responsibility in addition to the duties mentioned in this order as and when required.
4. The handover and takeover of the HoD charge should be done immediately and not later than 21.07.2025.

The work done by the outgoing HoDs is appreciated

Agarwal
18/7/2025
(PRINCIPAL)

Copy to:-

1. Steno to Principal - for kind information to the Principal
2. FIA/FIE/Registrar/DR (Admin.)
3. All HoDs/All Sections/All Teaching & Non-Teaching Staff
4. All Concerned Committee Members - for compliance
5. Establishment section for personal file of concerned
6. Nodal Officer (website)
7. Guard File

Agarwal
18/07/2025
(I/c REGISTRAR)

