



# MAHILA ENGINEERING COLLEGE, AJMER

( A Constituent College of Bikaner Technical University, Bikaner-Rajasthan)

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GWECA/Hostel Mess /2025-26/13

Date: 10.04.2026

## Minutes of Pre-Bid Meeting of Open Tender For

### Mess Running Services In College Campus Hostels of Mahila Engineering College Ajmer

- Eleven Vendors have attended the meeting
- The meeting started with welcome of all the members followed by a presentation by Dr Nikhil Jain to discuss the key points of the tender for mess running services in the campus hostels of Mahila Engineering College Ajmer. Mandatory requirements for the submission of tender were made clear in the presentation.
- Resolution of the queries raised in Pre Bid Mess tender Meeting held on 07.04.2026.

S.No	Agenda	Resolution
1	It was enquired by the bidders that in absence of base rate declaration how bid price shall be decided.	It was clarified by the committee that the base rate shall be decided by the college. As per the college policy, the base price shall not be announced to the public. The vendors need to submit their bids on the basis of the requirements of the tender, market survey and their experience.
2.	A query was raised to enquire that in case of any missing documents or deficiency, will there be any communication from the side of college.	It was clarified that no such notice or communication shall be made.
3.	Few bidders enquired about the EMD fee as to be paid in full or partial under MSME.	It was clarified that all the firms have to pay the minimum mandatory fee. The firms registered under MSME are supposed to pay 0.5% as clearly stated in the tender document along with the relevant concession proof.
4.	The bidders enquired about the payment mode - as to whether the payment will be made directly to the vendor through students or through the college.	It was clarified that the payment will be made through the college, as already mentioned in the tender document. The bill will be submitted by the vendor, verified by the wardens, and processed through the account section of the college.
5.	The bidders wished to visit the Mess	The bidders were taken for mess visit accompanied by Dr. Priya Advani and Dr. Meeta Sharma.

The meeting ended with a Vote of Thanks.

Prepared by

Dr. Shveta Tripathi & Dr. Shikha Jhanwar

Copy to:

1. Steno to Principal for kind information to Principal (through e-mail).
2. Procurement Committee (through e-mail).
3. Nodal officer Website (through e-mail For Uploading on College Website).
4. Guard file

Amrinder  
10/4/26

Dr. Meeta  
Sharma  
10/4/26

Shah  
10/4/26  
(Dr. Shalini  
Ajwani)

Shiv  
10/4/26  
(Dr. S  
Tripathi)

Shikha  
10/4/26  
(Shikha  
Jhanwar)

Dr. N. Jain  
10/4/26  
(Dr. N. Jain)

Advani  
10/4/26  
(Dr. P. Advani)