

Government of Rajasthan
MAHILA ENGG. COLLEGE AJMER
INVITATION TO BID
Request for Quotation

UBN : Goods/2026-27/0009/4164

Bid Details	
Item	Details
Title of Procurement	Procurement of Printing Mid term answer copies
Estimated Value of Procurement (INR)	24,000.00
Procurement Method	Request For Quotation
Evaluation Method	Least Cost Based Selection
Duration	3 Day(s)

Sr. No	Instructions
1.	To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safescrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.
2.	Bids should be submitted online on SHPP portal through the link http://shpp.rajasthan.gov.in
3.	Procurement Entity will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advanced in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
4.	Bidders are also advised to refer "Bidders Manual Kit" available at SHPP Portal (http://shpp.rajasthan.gov.in) for further details about the e-Tendering process.
5.	In case the SSO ID page is not functioning or is temporarily unavailable, the vendor may submit the bid using an OTP sent to the mobile number registered on the IFMS.

Important Dates	
Item	Details
Bid Publishing Date and Time	30-10-2026 02:30 PM
Bid Submission Start Date and Time	30-10-2026 03:00 PM
Bid Submission Last Date and Time	02-11-2026 02:00 PM
Bid Opening Date and Time	02-11-2026 03:00 PM
Bid Validity Period	15 Day(s)

Contact Details	
Item	Details
Contact Person Name	DR SHYAM SUNDAR SHARMA
Designation	EXAM COORDINATOR
Email	shyam@gweca.ac.in
Contact Number	+91 9414778985
Communication Address	MAHILA ENGINEERING COLLEGE AJMER

Fees and Security Details

Item	Amount (INR)
Tender Fees	0.00
Bid Processing Fees	0.00
Performance Security (PSD)	0.00
Bid Security (EMD)	0.00

Delivery Details

Sr. No.	Particulars	Quantity	Unit of Measurement	FOR Destination / Delivery Address
1	Question Answer Booklet	8000	Pieces : Pc(s)	Mahila Engg. College Ajmer

Description of Item(s)

Item 01:
SIZE: 9 BY 11 AS PER SAMPLE AND FORMAT NO OF PAGES: 12 ALL RULING AND UPPER HEADING
PRINTING WITH PIN BINDING ON PRINTING OFFSET PAPER QUALITY: 64 GSM

Delivery and Payment Schedule

Item Name	Payment Conditions	Deliverable	Delivery Timeline	Payment Terms
Question Answer Booklet	DELIVERY OF COPIES	ANSWER COPIES	T0+3 Day(s)	100 PERCENT ON DELIVERY
* T0 - The date of issue of Work Order/Letter of Intent(LOI)				

Additional Documents

Sr. No.	Document Name
1	VALID GST REGISTRATION
2	VALID BANK DETAILS
3	VALID PAN DETAILS
4	VALID SHOP REGISTRATION

Additional Details

Details
Not Mentioned

General Terms and Conditions

Sr. No.	Terms and Conditions
1	Bidder will agree to upload self-attested copies of valid PAN, GST registration certificate AND Registration certificate of the Organization (as applicable) (Company / LLP /Dealer / Authorized distributor / Manufacturer / Wholesaler / Proprietary Organization).

2	Bidder shall deposit the Tender Fees, Processing Fees, and Bid Security through the SHPP Portal, as applicable. The Bidder shall also submit the respective hard copies at the designated office of the Tendering Authority within the timeframe specified in the Bid Document. The modes of payment for Tender Fees, Processing Fees, and Bid Security shall be as per the provisions of the Rajasthan Transparency in Public Procurement (RTPP) Act and Rules. As per Rule 42(3) of the RTPP Rules, 2013, bidders who fall under the specified categories shall submit a Bid Security Declaration in lieu of Bid Security, if applicable.
3	Bidder will agree that if they fail to abide the above guidelines as mentioned in point no. 2 within the specified timeframe as mentioned in the tender document, the submitted bid will automatically get rejected and will not be taken into consideration for further evaluation.
4	Bidder will submit the technical and financial proposal (as mentioned in the Tender Document) on the “SHPP” portal in electronic formats.
5	Bidder will agree that the rates quoted must include all applicable taxes and duties in accordance with the specifications and terms & conditions provided in the respective tender document.
6	Bidder will agree that the tendering authority will not be responsible for any delays in online submission due to various reasons. Therefore, submission of the bid / offering well in advance is advisable to avoid last-minute issues like weak internet connectivity, website overload, or any other technical problem / failure at server locations.
7	Bidder will agree that the evaluation of bids will be based on the evaluation method as mentioned in tender document.
8	Bidder will agree that the procuring entity reserves the right to cancel the bidding process and reject any or all bids anytime during the procurement process without citing any reason thereof.
9	Bidder will agree that no contractual obligation will arise from the tendering document or the bidding process unless a formally issued WO or a contract is signed and executed between the procuring entity and the successful bidder, in line with the details provided in the tender document.
10	Bidder will acknowledge and agree that the procuring entity disclaims any factual or other errors in the tender document. It is their responsibility to verify such information, and the details provided are intended to assist them in preparing a logical proposal.
11	Bidder will agree that the provisions of the RTPP Act 2012 and associated rules / government notifications / circulars will apply to this procurement. In case of any inconsistencies between the provisions of this bidding document and the RTPP Act 2012 and associated rules / government notifications / circulars, the latter will take precedence.
12	The Performance Security shall be a prescribed percentage of the Work Order value, as specified in the Bid Document. The accepted modes of payment for Performance Security shall be in accordance with the provisions of the Rajasthan Transparency in Public Procurement (RTPP) Act and Rules. As per Rule 75(1) of the RTPP Rules, 2013, bidders belonging to the specified categories shall be required to submit a Performance Security Declaration in lieu of Performance Security, if applicable.
13	Bidder should declare the following in accordance with Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that: • I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity. • I/We have fulfilled my/our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document. • I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons by the Central or the State Government. • I/We do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements of misrepresentations as to my/our qualifications to enter into a procurement contract within a period of 3 years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings. • I/We do not have a conflict of interest as may be prescribed and specified in the pre-qualification documents, bidder registration documents or bidding documents, which materially affects fair competition. • I/We fulfil any other qualifications as may be prescribed. • I/We will comply with the code of integrity as specified in the bidding document. • If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules therein, prescribed by the Government, My/Our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

E-Signature

The bidder shall fill the details as below.

Sr. No	Particulars	Unit of Measurement	Quantity	Unit Rate (Without GST)	GST (in %)	Unit Rate (With GST)	Total Amount (With GST)
1	Question Answer Booklet SIZE: 9 BY 11 AS PER SAMPLE AND FORMAT NO OF PAGES: 12 ALL RULING AND UPPER HEADING PRINTING WITH PIN BINDING ON PRINTING OFFSET PAPER QUALITY: 64 GSM	Pieces : Pc(s)	8000				
Total in Figures (inclusive of all taxes and duties, in INR):							
Total in Words (inclusive of all taxes and duties):							

This is a system-generated document, so signature is not required.

Digitally signed by: PRAKRITI TRIVEDI
Designation: Principal
Department: Women's Engineering College, Ajmer
Date: 2026-10-30 13:39:23
Location: MAHILA ENGG. COLLEGE AJMER