



महिला अभियान्त्रिकी महाविद्यालय, अजमेर

(बीकानेर तकनीकी विविद्यालय, बीकानेर का संघटक महाविद्यालय)

WOMEN ENGINEERING COLLEGE, AJMER

(A CONSTITUENT COLLEGE OF BIKANER TECHNICAL UNIVERSITY, BIKANER)

Nasirabad Road, Makhupura, Ajmer - 305002

website: www.gweca.ac.in

email: principal@gweca.ac.in

Ph. No.: 0145-2695535

Fax No.: 0145-2695102

Reference No. MECA/PROCTOR/RFQ(ID)2025-26/403

Date: 23.02.26

Principal, Mahila Engineering College Ajmer

Ajmer (Raj.)

To: _____

Request for Quotation (RFQ)

(Rule 24, RTTP 2013)

Subject: Request for Quotation for Student and Staff Identity Cards

Dear Bidder,

Govt. Mahila Engineering College Ajmer (GMECA) invites quotation under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for the above subject from experienced, technically and financially sound suppliers/service provides. Bids for the various work(s) as mentioned below are invited from manufacturers/distributors/authorized dealers/registered bidders/bonafide dealers upto 06/03/2026

Specifications

S. No.	Requirement	Quantity(Estimated)
1	<ul style="list-style-type: none">PVC card of standard dimension (length 8.1cm and width 5.4cm) and thickness of about 1mm with both sides multicolor print.Transparent (from both sides) Cover which holds PVC card.Satin finish ribbon with multicolor print with clip and hook.Photograph of students and faculty/staff will be captured in college by service providerDatabase of students and faculty/staff will be provided by college.	650 (including Staff and Students)

He

P. D. D. D.

Mahesh



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He

P. J. J. J.

Mahila

Terms and Conditions

1. Sealed quotation(only in hard copy) to be submitted/ delivered at the address mentioned below:
Principal, Govt. Mahila Engineering College Ajmer, Nasirabad Road, Makhupura, Ajmer (Raj.)- 305002
2. Procuring Entity reserves the right at its absolute discretion:
 - (i) By written notice to prospective suppliers to do any of the following things:
To discontinue or suspend the RFQ process; to extend the closing date and time of the RFQ ; and to amend this RFQ ;
 - (ii) To negotiate with any prospective supplier submitting a Quotation.
 - (iii) To determine the number of organizations with whom it will contract.
 - (iv) Rate shall be inclusive of all charges i.e. transportation, loading, unloading, toll tax insurance of goods etc.
3. A Quotation must be prepared using the Quotation form in Part A. **Submission of Part A is mandatory.**
4. A Quotation constitutes an irrevocable, unalterable offer by the prospective supplier to GMECA. A quotation must remain valid and open to be accepted working Days from the closing time and date specified in the RFQ.
5. RTPP Act 2012 and Rules 2013 shall be part of this RFQ.
6. Each page of the Quotation must be signed and sealed by the bidder/firm. In absence of sign and seal of the firm the proposal will be rejected.
7. Any discount i.e. quantitative discount and others may also be mentioned in details.
8. Goods will be delivered within a stipulated period as mentioned in the conditions of bid.
9. The rates quoted above are valid upto the contract period which may be extended as per RTPP Rules 2013 with mutual consent as per the conditions of the contract.
10. Supplier should ensure at his level that the supplied items are of original make and in good quality/condition and make should be as per bid document.
11. Bids received after the prescribed time and date will not be considered.
12. The quotation must be supported with requisite documents and catalogues of items quoted.
13. In case of any query Dr. Nikhil Jain may be contacted at 9928464454.
14. Payment will be made as per actual work at the site of GMECA. The payment will be released after satisfactory report of committee.
15. Quotation should be submitted in a sealed envelope duly labeled " Quotation for Student and Staff Identity Cards"

We look forward to receiving your quotation.

Last date for submitting quotation:06/03/2025.....

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Principal

Govt.Mahila Engineering College Ajmer (GMECA)

[Signature]

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(to be submitted on letterhead of firm)
Format for Quotation Submission
(PART-A)

To
Principal
Govt.Mahila Engineering College Ajmer (GMECA)

RFQ Reference No. : _____

I/We:

The supplier hereby offers to supply the items listed below in accordance with the terms and conditions stated in your Request for Quotations referenced above. The validity period of our quotation is: _____ days/weeks/months.

The Price offered are:

S. NO.	Particulars of Item	Make/Model Approximate Qty/work	Price per unit Excluding GST	GST %	Price including GST	Total Price per unit
1	Quotation for Student and Staff Identity Cards	<ul style="list-style-type: none"> PVC card of standard dimension (length 8.1cm and width 5.4cm) and thickness of about 1mm with both sides multicolor print. Transparent (from Both sides) Cover which holds pvc card. Satin finish ribbon with multicolor print with clip and hook. Photograph of students and faculty/staff will be captured in college by service provider Database of students and faculty/staff will be provided by college. 				

We confirm that the prices quoted above are fixed and final for the duration of the validity period and will not be subject to revision or variation. The delivery period offered is: _____ days/weeks/months from date of Work Order.

Ag 02-11-2017 *Mohans*

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Supplier's details (under this RFQ) will be as follows:

S. NO.	PARTICULARS	DETAILS
1.	Name of bidder Firm/Supplier	
2.	Address of the bidder Firm/Supplier	
3.	Phone and Mobile No.	
4.	Email Address of firm	
5.	PAN under Income Tax Act (Attach Proof)	
6.	G.S.T. Number (Attach Proof)	
7.	Whether bidder/Supplier has been blacklisted/ or not ny any of the Govt. department/organization	
8.	Bank A/c No. IFSC code and Branch name	

This is to certify that I/We have carefully read the contents of the RFQ and fully understood all the terms and conditions therein and undertakes myself/ourselves to abide by the same.

Signature of Supplier/Bidder

Seal of the firm/agency

Mr. P. R. Mohan

UNDERTAKING

1. The rates quoted will be valid and binding upon me for the entire period of contract/validity.
2. I hereby declare that my company is neither blacklisted by Central Government/State Government or instrumentalities thereof nor any criminal case against the Bidder/ Its Partners/ Directors/ Agents is pending before any court of Law.
3. I further certify that I am competent officer in my firm/company to make this declaration.
4. Further I am aware that if any of the information given by me is found to be wrong in future then legal action can be taken against me and my bid will be considered as canceled.
5. I undertake that I will abide the terms and conditions of this RFQ. In case of non-compliance of terms and conditions of the RFQ my proposal can be rejected by the college.
6. The database of students and staff provided by college will not be used for any other purpose and same will be deleted after completion of work.

Seal of the firm/agency

Signature of Supplier/Bidder

Place :

Date :

[Handwritten signatures]

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 - (vii) To determine the number of organizations with whom it will contract.
 - (viii) Rate shall be inclusive of all charges i.e. transportation, loading, unloading, toll tax insurance of goods etc.
3. A Quotation must be prepared using the Quotation form in Part A. Submission of Part A is mandatory.
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